

Plan B — Application for Candidacy for the Doctoral Degree

Submit the completed application to Graduate Services Degrees, 318 Sproul Hall #5900, University of California, Berkeley, Berkeley, CA 94720-5900. Direct questions to degrees@berkeley.edu or telephone (510) 642-7330. Include a check in the amount of \$90 payable to the Regents of the University of California. Please see instructions on page 2.

Specify degree: Doctor of Philosophy Doctor of Education Doctor of Engineering Doctor of Public Health

S.I.D. # _____ Major: _____ GPA: _____

Name: _____ Email address: _____
(Appearing on student records.) *(Last, first, middle)*

Local address: _____ Phone number: () _____
(Number, street, city, zip code)

Previous degrees received (specify degree, institution, date degree conferred):

1. _____
2. _____
3. _____

Members of the dissertation committee:

_____ Dissertation chair and department _____ Committee member and department

_____ Committee member and department _____ Outside committee member and department

Designated Emphasis:

Note: If you have been admitted to an approved Designated Emphasis (DE), specify below and obtain the signature of the DE Head Graduate Adviser.

_____ Designated emphasis _____ Signature of Designated Emphasis Head Graduate Adviser

_____ Designated emphasis _____ Signature of Designated Emphasis Head Graduate Adviser

Please check the appropriate box (must be completed by the student):

1. My research project *does not* involve human subjects or vertebrate animals.

Note: If your research involves human subjects, you must take the online Collaborative IRB Training Initiative (CITI) course and print out the certificate of completion to **submit with this application for candidacy**. Your application will not be accepted without the CITI certificate.

2. My research project involves human subjects. I understand that I must (a) obtain individual approval for the Committee for Protection of Human Subjects *prior* to the initiation of the research, and (b) inform the Graduate Division of the approved protocol number within six months of the advancement to candidacy date.
- 2a. I have completed and passed either the Biomedical or Social-Behavioral Collaborative IRB Training Initiative (CITI) Program and a copy of my certificate of completion for the course is attached.
3. My research project involves vertebrate animals. I understand that I must (a) obtain individual approval from the Animal Use and Care Committee *prior* to the initiation of the research, and (b) inform the Graduate Division of the approved protocol number within six months of the advancement to candidacy date.

_____ Signature of Student _____ Date

_____ Signature of Dissertation Chair _____ Date _____ Signature of Head Graduate Adviser _____ Date

Major: _____

Name: _____

(Last, first, middle)

Qualifying examination committee:

Committee chair and department _____

Date examination passed _____

Required language(s) and term/year completed:

1. _____

2. _____

3. _____

4. _____

Instructions

To be eligible for advancement to candidacy, you must have:

- 1) satisfied the foreign language requirement, if applicable;
- 2) passed your Qualifying Examination;
- 3) no more than two courses graded incomplete;
- 4) a minimum 3.0 grade-point-average in all upper division and graduate work taken in graduate standing; and
- 5) fulfilled any other departmental requirements.

If you have satisfied the eligibility requirements listed above, complete this application and obtain signatures from the Head Graduate Adviser for your major and your Dissertation Committee Chair. File the advancement form no later than the end of the semester following the one in which you passed the Qualifying Examination. If you are in a program eligible for the Dean's Normative Time Fellowship (DNTF), please be aware of the deadline for submitting the advancement form to be eligible for the DNTF.

If you will be conducting research using human subjects, you are required to first take the online Collaborative IRB Training Initiative (CITI) course (<https://www.citiprogram.org/default.asp>) and submit a copy of the CITI Course Completion Record with this application. For more information, contact the Office for Protection of Human Subjects (<http://cphs.berkeley.edu>).

Submit this form and a check in the amount of \$90 made payable to the Regents of the University of California to Graduate Services Degrees, 318 Sproul Hall #5900, UC Berkeley, Berkeley, CA 94720-5900.

This section for Graduate Division use only

Academic residence requirement met: _____ Previously published material: _____ Coauthored material: _____

Registered for: _____ **or** Filing Fee approval date: _____ Expiration date: _____

Date dissertation filed: _____ Notice of Filing sent: _____ Certificate of Completion issued: _____

Title of dissertation: