

The **DeCal Program** (or just **DeCal**) is an aggregate of student-run courses at the University of California, Berkeley – here, students create and facilitate their own classes on a variety of subjects, many of which are not addressed in the traditional curriculum.

Each semester there are over 150 courses on topics ranging from Taiwanese Language to Simpsons and Philosophy. Around 3000-4000 UC Berkeley students take DeCals each semester. DeCals are an excellent way of meeting the University's minimum unit requirement, developing a new or past interest, and meeting peers in a small, comfortable environment. The DeCal Program is undoubtedly one of the many unique aspects of Berkeley's undergraduate program, and all students are encouraged to consider taking a course!

### **Offering a DeCal Course through the Sociology Department**

#### **Course Number:**

Sociology DeCal class will be offered as 198.

#### **Deadlines for Spring 2024:**

The deadline to submit the completed course proposal to the Academic Senate is **Wednesday, November 8, 2023.**

For Spring 2024, please email your course proposals to Amie Acik ([amieacik@berkeley.edu](mailto:amieacik@berkeley.edu)) by our departmental deadline which is **Wednesday, November 1, 2023.** We will not take late course proposals. Amie will review your course proposals to ensure that all information is accurate and then forward it to the Department Chair for approval/signature.

#### Getting started

1. Read the instructions on [DeCal.org](https://decal.org).
2. Find a faculty sponsor. For a list of our faculty, please refer to our website: <https://sociology.berkeley.edu/people/faculty>. Obtain a letter of support
3. Develop your course syllabus. Guide for developing a syllabus: [https://teaching.berkeley.edu/sites/default/files/syllabus\\_components.pdf](https://teaching.berkeley.edu/sites/default/files/syllabus_components.pdf)
4. Fill out the [Course Proposal Form](#) (CPF)
5. Email Amie Acik ([amieacik@berkeley.edu](mailto:amieacik@berkeley.edu)) the completed Course Proposal Form (CPF), syllabus, faculty letter of support, and materials. Amie will review the documents and obtain the Department Chair's signature. Once Amie has obtained the Chair's signature, she will email it back to you so you can submit the completed form Course Proposal Form to the Academic Senate.
6. Upload the completed Course Proposal Form (CPF) with the Department Chair's signature, proposal, and syllabus to [the Spring 2024 Student Faculty Course Proposal Portal](#). The portal will open on October 1, 2023.